

## Emergency Numbers

Fire and Medical Emergencies	911 (initiated by security)
University Police/Security	6666/6254
Employee and Student Health Center	5857
Metro General Hospital	9-615-341-4000
Environmental Health and Safety (EHS)	6642
Campus Operations/ Maintenance	6800
Poison Center	9-615-936-2034

## First Aid

- Inhalation - remove person from source of contamination if safe to do so. Get medical attention. Keep the victim warm and quiet and do not leave unattended.
- Ingestion - remove person from source of contamination. Get medical attention and inform emergency responders of the name of the chemical swallowed.
- Skin Contact - remove person from source of contamination and take immediately to an emergency shower or source of fresh, running water. Flush the affected area with fresh running water for a minimum of 15 minutes. Get medical attention.
- Eye Contact - remove the victim from the source of contamination. Immediately rinse the eyes with water for a minimum of 15 minutes. Get medical attention. Do not let the person rub their eyes.
- Cuts – apply direct pressure with a clean paper towel on the laceration. Go to a nearby sink and flush the open wound with copious amounts of water. Then apply antiseptic and a sterile pressure dressing. Get medical attention.
- Puncture – puncture wound should be made to bleed immediately to better wash out the wound. Go to a nearby sink, wash the puncture with copious amounts of water, apply antiseptic to the surface of the puncture and a sterile pressure dressing. Get medical attention.

ALL ACCIDENTS SHOULD BE REPORTED TO THE LABORATORY SUPERVISOR AND THE MMC EHS OFFICE

## Spills

In the event of a *small, contained spill* and/or until assistance from the MMC EHS Office is obtained, follow these steps:

1. If the substance is dry and/or nonvolatile, shut off hoods, close windows and doors, and vacate rooms. Label door with appropriate warning. Allow the aerosol to settle for about 30 minutes before reentering room.
2. If the substance is volatile, leave ventilation on and vacate room. Close the door and post warning signs.
3. Notify the laboratory supervisor.
4. Assemble spill kit and put on appropriate protective clothing, i.e., disposable lab coat, gloves and splash goggles. Isolate the lab area and seek assistance from a lab member for cleanup.
5. Wipe up the spill with absorbent material. Wash down all surfaces with the decontaminating or neutralizing solution appropriate to the nature of the material.
6. Place all contaminated materials in impermeable containers and seal. Properly remove and bag protective clothing and follow appropriate disposal procedures.