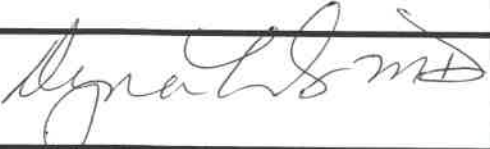
 POLICIES	Page 1 of 2
	Effective Date: June 10, 2021
Retired:	Revised:
Approved by: Digna S. Forbes, M.D., FASCP Interim Dean, School of Medicine	
Subject: Continuous Quality Improvement (CQI)-----School of Medicine	

PURPOSE:
The purpose of this policy is to ensure alignment with standards as established by the Liaison Committee on Medical Education (LCME), specifically with Element 1.1: A medical school engages in ongoing strategic planning and continuous quality improvement processes that establish its short and long-term programmatic goals, result in the achievement of measurable outcomes that are used to improve educational program quality, and ensure effective monitoring of the medical education program's compliance with accreditation standards.

POLICY STATEMENT:
Meharry Medical College School of Medicine (SOM) monitors all institutional and educational program objectives and outcomes through continuous quality improvement (CQI) processes that support organizational learning and strategic growth.

DEFINITIONS:

Assessment – measurement of students' knowledge, skills, and attitudes.

Monitoring – observation and reporting of an entity's (e.g., organization, faculty, student, etc.) outcomes and progression towards articulated goals over time.

Continuous quality improvement – a type of formative evaluation that calls for ongoing monitoring of objectives and outcomes to improve the quality of the institution and medical education program, thereby supporting compliance with accreditation standards in the intervals between full accreditation reviews.

Evaluation – summative determination of an entity's (e.g., program, initiative, strategy, etc.) value, merit, or worth.

PROCEDURE:

The Executive Vice President of Meharry Medical College serves in the role of directing institutional effectiveness, and monitoring achievement of goals and objectives towards fulfilling the institution's mission. The Executive Vice President is the lead for the Strategic Continuous Planning Team, which consists of members from all Schools of Meharry Medical College, including the School of Medicine.



POLICIES

Effective Date:

Subject: Continuous Quality Improvement

The Continuous Quality Improvement (CQI) process for monitoring accreditation elements for the School of Medicine undergraduate medical education program is led by the Associate Dean for Curriculum Evaluation and Effectiveness and monitored through the Curriculum and Evaluation Committee (CEC) with outcomes presented to the Pre-Clerkship Subcommittee of the Curriculum Committee, the Clerkship Subcommittee of the Curriculum Committee, and the Curriculum Committee. It is also presented to the full decanal team. Table 1 contains the LCME Standards and Corresponding Lead Offices

Table 1. LCME Standards and Corresponding Lead Offices

LCME Standard	Lead Office
1 – Mission, Planning, Organization, and Integrity	Dean’s Office
2 – Leadership and Administration	Dean’s Office
3 – Academic and Learning Environment	Offices of Student Affairs and Admission
4 – Faculty Preparation, Productivity, Participation, and Policies	Dean’s Office/Office of Faculty Affairs
5 – Educational Resources and Infrastructure	Office of Business and Finance/College Exec VP
6 – Competencies, Curricular Objectives, and Curricular Design	Office of Medical Education
7 – Curricular Content	Office of Medical Education
8 – Curricular Management, Evaluation, and Enhancement	Office of Curriculum Evaluation and Effectiveness
9 – Teaching, Supervision, Assessment, and Student and Patient Safety	Office of Medical Education Department of Professional & Medical Education
10 – Medical Student Selection, Assignment, and Progress	Offices of Student Affairs and Admissions
11 – Medical Student Academic Support, Career Advising, and Educational Records	Office of Student Academic Affairs
12 – Medical Student Health Services, Personal Counseling, and Financial Aid Services	College Division of Student Affairs

EXHIBITS:

- (1) *Functions and Structure of a Medical School Standards for Accreditation of Medical Education Programs Leading to the MD Degree* Published March 2020 for surveys in the 2021-22 Academic Year Standards and Elements Effective July 1, 2021
- (2) 1.1 Liaison Committee on Medical Education (LCME) Accreditation Element: Strategic Planning and Continuous Quality Improvement
- (3) Implementing a System for Monitoring Performance in LCME Accreditation Standards white paper: http://lcme.org/wp-content/uploads/filebase/white_papers/CQI-Guidance-Document-10-16.docx