



<b>Policy:</b> Didactic Clinical Phase Remediation Policy	<b>Applicability:</b> PA Sciences Program Students
<b>Policy Owner:</b> PA Sciences Program	<b>Approved By:</b> Dean of the School of Graduate Studies and Research
<b>Effective Date:</b> August 18, 2021	<b>Last Reviewed:</b> August 18, 2021
<b>Next Review:</b> August 18, 2022	<b>Contact:</b> (615)321-2933

**PURPOSE:** To inform students of program's policy and procedures on remediating student deficiencies within the curriculum.

#### **POLICY:**

##### **Didactic Course Remediation:**

Course remediation will only be offered to students who fail a course with a grade of less than 70%. These students will receive an "I" (incomplete) for the course, which will be converted to a letter grade upon completion of remediation. Remediation will consist of a comprehensive multiple choice examination administered within two (2) weeks following the end of the failed course. Students who earn a  $\geq 69.5\%$  on the remediation examination will receive a "C" grade (and no higher) for the course. Failure to achieve  $\geq 69.5\%$  will result in an "F" grade for the course and is not subject to additional remediation.

##### **Clinical Course Remediation:**

Remediation in the clinical phase of the program will occur when a MMC PA Sciences student fails to pass a graded assignment with a 70% or higher.

#### **DEFINITIONS:**

**Remediation:** The program defined and applied process for addressing deficiencies in a student's knowledge and skills, such that the correction of these deficiencies is measurable and can be documented.

#### **PROCEDURE:**

##### **Didactic Phase Remediation Procedure:**

1. Failure to achieve  $\geq 69.5\%$  will result in an "F" grade for the course and is not subject to additional remediation will be referred to the Student Progress Committee for recommendations on future progression.
2. Only one course per Term may be remediated by students. If a student receives more than one "I" grade or an "F" grade (before or after remediation), the student will be required to withdraw from all classes upon receipt of the second deficient grade and will



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be referred to the Student Progress Committee for recommendations on future progression.

3. Students must maintain a cumulative GPA of 3.0 or greater, on a 4.0 scale, in order to progress through the program in good standing. If at any point after the completion of a course, a student's cumulative GPA falls below 3.0, the student will be placed on academic probation and meet with the Student Progress Committee and academic advisor to discuss strategies and a plan for success.
4. 4. Once on academic probation, the student will have until the end of the didactic curriculum to raise their cumulative GPA to 3.0 or above. The Student Progress Committee will meet Student Evaluation and Promotion Committee to track the progress of students on academic probation.
5. 5. Students will be recommended for dismissal by the Student Progress Committee to the Dean if:
  - a. A student earns an "F" in any course
  - b. A student does not have a cumulative GPA of 3.0 or above at the end of the didactic curriculum
  - c. A student on academic probation does not show sufficient progress, as deemed by the Progress and Promotions Committee
  - d. Decisions of dismissal by the Dean may be appealed to the President.

#### **Clinical Phase Remediation Procedure:**

Failure of an End of Rotation Exam Failure of one End of Rotation Exam requires the student to remediate, which consists of a written explanation of the "keyword feedback" provided on the student's individual PAEA EOR Exam Performance Report. The student will:

1. Select 25 bullet points (if there are less than 25 bullets, the student must answer all bullet points)
2. For each bullet point, the student must expand on the topic listed, focusing on the TASK identified (i.e., clinical intervention, clinical therapeutics, diagnosis, diagnostic studies, etc.) (References must be provided for each bullet point)



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3. After the remediation plan is accurately completed, the student will be required to complete a program developed examination.
4. Students must pass with a score of 80% or higher within one week of the original examination.
5. A grade of 70% will be recorded as the final grade
6. If the student does not achieve a grade of 80% or higher, on the remediation End of Rotation Examination, the original score will stand as the final grade.

#### **Failure of a remediation examination of End of Rotation Exam**

Failure of an End of Rotation remediation exam will result in the student failing the rotation. This will require the student to repeat the rotation during their clinical elective. The student will also be placed on academic probation.

#### **Failure of two End of Rotation Exams**

In the event of a second End of Rotation exam failure, the student will:

1. Perform the remediation process as outlined above.
2. Be placed on Academic Probation for the remainder of the clinical phase

#### **Failure of three End of Rotation Exams**

In the event of a third End of Rotation exam failure, the student will:

1. Referred to the Meharry Medical College Physician Assistant Sciences Program Student Progress Committee for dismissal from the program
2. The student has the option to pursue the appeals process through the Dean of the School of Graduate Studies and Research.

#### **Failure of Graded Assignments**

In the event that a student scores below 70% on a graded activity during the clinical phase of the program, the following will occur:

1. The student will arrange a meeting with the Clinical Education Director to discuss the assignment and complete a Clinical Remediation Form.



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2. The Clinical Education Director will provide the student with a list of topics that were missed on the graded assignment.
3. The student will be issued a remediation plan and a deadline for completion of his/her plan.
4. After the remediation plan has been completed, the student will be re-assessed based upon the nature of his/her deficiency.
5. On re-assessment, the student is expected to achieve a minimum grade of 80%.
6. Failure to adhere to deadlines and/or failure to achieve a minimum grade of 80% will result in referral to the Student Progress Committee.
7. Copies of the Clinical Remediation Form and any correspondence will be made available for the Chair of the Student Progress Committee, the Course Director, the Clinical Education Director, the Didactic Education Director, the student's faculty advisor, and placed in the student's file.