

Campus Groups Quick Tips

Campus Groups: *Adding
Officers to your
Organization*



Adding Officers to Organizations Under the "Profile Tab"



Click on "Manage groups" and select group you are adding Officers for

Student index | CampusGroup: x

https://mmc.campusgroups.com/student_index

MEHARRY
MEDICAL COLLEGE

Profile Groups Calendar Support Account

My school feed

- My profile
- My events
- My inbox
- My photos
- My documents
- My meetings
- My payments
- My tags

My Groups

- Student Life
- CampusGroups

Group logo

ASDA

Upload your logo

Useful links

- Group sign-up page
- Group calendar
- Group web site

Status Photo Document Link Poll Meeting

Share something with your school

Officers Only All members

Facebook and Twitter Post

Manage groups

- Student Life
- Select a group -
- Student Life

Wed 18 Jan at 3:29pm

My upcoming events

You have no upcoming events.

Download to calendar

Events in my groups

No upcoming events in your groups.

My activity

- You managed **American Student Dental Association** 6 minutes ago
- You managed **Student Life** 7 minutes ago
- You created an event called **Student Leadership Training** 12 hours ago
- You managed **Pre-Alumni Association**

Ariel Graves • Student Life

The Fall 2011 Edition of "The Pulse" Meharry Newsletter

http://www.mmc.edu/academicaffairs/documents/Pulse_Fall_2011_000.pdf

18 hours ago - Like - Comment

Ariel Graves • Student Life (Officers only)

The Fall 2011 Edition of "The Pulse" Meharry Newsletter

http://www.mmc.edu/academicaffairs/documents/Pulse_Fall_2011_000.pdf

18 hours ago - Like - Comment

CampusGroups Support • CampusGroups

CampusGroups wishes you a Happy New Year! <http://blog.campusgroups.com/91926639>

HAPPY * NEW YEAR * 2012

From the CampusGroups Team

January 6, 2012 - Like 5 Likes - Comment

Claire Perulli Vaillagou, Yorick Ser, Margaret Louderback and 2 more like this post

Ogonna Umeh

Good Afternoon Meharrians,

» Under “Dashboard”; click “Add Officers”

The screenshot shows the MeHARRY Medical College CampusGroups website. The browser address bar displays <https://mmc.campusgroups.com/index>. The page header includes the MeHARRY logo and navigation tabs: Home, Profile, Groups, Calendar, Support, and Account. The main content area is titled "ADMIN - Student Life" and features a navigation bar with options: Dashboard, Members, Emails, Events, Forms, Photos, Docs, Website, and School Admin. A dropdown menu is open under "Dashboard", with an orange arrow pointing to the "Add officers" option. Other options in the menu include Officers, Settings, Tags, Feed, Activity, and Statistics. The right sidebar shows a "Members" section with counts for Officers (5), Students (0), Faculty/Staff (16), and Alumni (0). Below this are sections for "Mailing lists" and "Sent emails".

Index | CampusGroups at Meh x

<https://mmc.campusgroups.com/index>

MEHARRY
MEDICAL COLLEGE

Home Profile Groups Calendar Support Account

ADMIN - Student Life

Compose Create event

Dashboard Members Emails Events Forms Photos Docs Website School Admin

My school feed
My profile
My events
My inbox
My photos
My documents
My meetings
My payments
My tags

My Groups
Student Life
CampusGroups

Group logo
MEHARRY
Edit

Useful links
Group sign-up page
Group calendar

Dashboard
Add officers
Officers
Settings
Tags
Feed
Activity
Statistics

Members

Officers (5)
Current Members
Students (0)
Faculty/Staff (16)
Alumni (0)
Non-Members
Past Members (0)
Additional Contacts (31)
Add member Add officers

Mailing lists
Top lists: Add View all
All current members (default)

Sent emails

Member profile updates: Julian Hinson

Event taking place: Student Leadership Training (edit) (0 registered)

Event taking place: Student Leadership Training (edit) (0 registered)

Event taking place: Student Leadership Training (edit) (Pending approval) (0 registered)

Event created: Student Leadership Training (edit) (Pending approval) - Wed 18 Jan

Event created: Student Leadership Training (edit) - Wed 18 Jan

New survey/form submission: Student Org. Event/Meeting Request Form (+ 2 new submissions, 226 in total)

Officer login: Ariel Graves (8)

<https://mmc.campusgroups.com/index>

» Proceed with entering the appropriate information for each Officer; then click “Save & Continue”

Officers multiple | CampusGrou x

https://mmc.campusgroups.com/officers_multiple

MEHARRY
MEDICAL COLLEGE

Home Profile Groups Calendar Support Account

ADMIN - Student Life Compose Create event

Dashboard Members Emails Events Forms Photos Docs Website School Admin

	First Name	Last Name	Email	Gender	Account Type	Graduation Year	Position
	<input type="text"/>	<input type="text"/>	<input type="text"/>	Male	Dental Student	2013	- Select -
	<input type="text"/>	<input type="text"/>	<input type="text"/>	Male	Dental Student	2013	- Select -
	<input type="text"/>	<input type="text"/>	<input type="text"/>	Male	Dental Student	2013	- Select -
	<input type="text"/>	<input type="text"/>	<input type="text"/>	Male	Dental Student	2013	- Select -
	<input type="text"/>	<input type="text"/>	<input type="text"/>	Male	Dental Student	2013	- Select -
	<input type="text"/>	<input type="text"/>	<input type="text"/>	Male	Dental Student	2013	- Select -
	<input type="text"/>	<input type="text"/>	<input type="text"/>	Male	Dental Student	2013	- Select -
	<input type="text"/>	<input type="text"/>	<input type="text"/>	Male	Dental Student	2013	- Select -
	<input type="text"/>	<input type="text"/>	<input type="text"/>	Male	Dental Student	2013	- Select -
	<input type="text"/>	<input type="text"/>	<input type="text"/>	Male	Dental Student	2013	- Select -

Send email notification to each officer

<< Back Save and Continue >>