

Effective Date: January 1, 2019

Retired:

Revised:

Approved by:

Maria F. Lima, Ph.D. Dean, School of Graduate Studies and Research

Subject: MMC PA Program Students with Military Service Obligations Policy.

PURPOSE:

The purpose of this policy is:

To outline the parameters for granting Military Leave of Absence to students called to active duty while enrolled in the PA program.

POLICY STATEMENT:

The MMC PA Program shall grant a Military Leave of Absence, not to exceed a cumulative five (5) years, to a student who is a member of the active uniformed, military services of the United States and is called to active duty.

DEFINITIONS:

PROCEDURE:

The student shall be eligible to:

1) Withdraw from any or all courses for the period of active duty service without penalty to admission status or GPA and without loss of institutional financial aid. If the student has not completed an amount of work sufficient to receive a grade, the institution may refund the tuition and fees paid by the student for the current term or waive the amount of tuition and fees paid from the amount owed for tuition and fees for a future term following the student's tour of duty; or

2) Receive an "I" for any or all courses for the period of active duty status irrespective of the student's grade at the time the "I" is awarded; provided, however, that the student has completed a minimum of fifty percent (50%) of all coursework prior to being called to active duty and the student completes all courses upon return from active duty. The student's admission status and GPA shall not be penalized and the student shall not experience loss of institutional financial aid. Student is required to complete and submit the Military Leave of Absence form to the Office of the Registrar with a copy of active duty orders.

Students should consult with their Veterans Advisor for more information.

EXHIBITS: