

Effective Date: January 1, 2019

Retired:

Revised:

Approved by:

Maria F. Lima, Ph.D. Dean, School of Graduate Studies and Research

Subject: MMC PA Supervised Clinical Practice Experiences Policy

PURPOSE:

The purpose of this policy is:

To provide Meharry Medical College Physician Assistant Program (MMC PA) students with the MMC PA Program Supervised Clinical Practice Experiences (SCPEs) Policy.

POLICY STATEMENT:

The MMC PA Program coordinates all clinical rotation sites and preceptors for all required clinical rotations. Students are not required to provide or solicit clinical rotation sites or preceptors. Clinical rotation sites and/or preceptors may be suggested by students. In order for the student recommended clinical rotation site or preceptor rotation to be approved, the preceptor must agree to take a minimum number of students as determined by the MMC PA Program. The student may make the initial contact with the prospective preceptor. The program will evaluate the request and make a final determination. Student who recruit new SCPE sites are not guaranteed placement at that site. All SCPE placements are determined by the clinical team under the direction of the Clinical Education Director. All Supervised Clinical Practice Experiences (SCPE) must undergo a thorough vetting and affiliation agreement process to be a new site or retained as a site.

DEFINITIONS:

Supervised Clinical Practice Experiences (SCPE): a required clinical course in Phase V in the curriculum. Clinical courses include Geriatrics, Family Medicine, Emergency Medicine, Internal Medicine, Pediatrics, Urology, Psychiatry/Mental Health, Women's Health/Ob-Gyn, Men's Health, and General Surgery.

PROCEDURE:

1. Preceptor application is reviewed and evaluated in regard to the MMC PA Program's current SCPE needs. The preceptor's credentials are verified through the preceptor's State Medical Board, State Board of Osteopathic Examiners, the National Commission on Certification of Physician Assistants (NCCPA), or the State Board of Nursing.

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2. All preceptors must: (1) hold a valid license to practice medicine; (2) hold board certification in their area of instruction*; (3) teamed with a physician (if PA); (4) practice in at least one of the following settings-outpatient, inpatient, emergency department, or operating room.

* Preceptors who are not currently board certified must be evaluated and determined by the program faculty to be appropriate for their specified area of instruction.

3. The preceptor will be emailed the preceptor handbook and syllabi for the clinical course in their area of instruction.

4. MMC PA Program Affiliation Agreement template will be sent to the site/facility for signature through the MMC PA tracking system.

5. The site and preceptor will have separate affiliation agreements unless they are the same legal entity. The site and preceptor must return the signed MMC affiliation agreement template or forward their affiliation agreement template for the MMC Office of Legal Counsel to review. The affiliation agreement must be fully executed and in current standing in advance of student placement.

EXHIBITS: