



Effective Date: January 1, 2019

Retired:

Revised:

Approved by:
Maria F. Lima, Ph.D. Dean, School of Graduate Studies and Research

Subject: Records Retention Policy

PURPOSE:

The purpose of this policy is:
To provide MMC PA students with the institutional Records Retention Policy.

POLICY STATEMENT:

The MMC PA Program is subject to and complies with the [Office of General Counsel/Compliance Records-Retention Policy](#). Section IX in Exhibit A describes the student records retention schedule, including, but not limited to, Academic Progress Records, Admissions Records, Advisor File, Alumni Records, Disciplinary Records, Grades and Grade Point Averages; Academic Record, Honors and Awards, and PASPE.

DEFINITIONS:

PROCEDURE:

EXHIBITS: