



Effective Date: July 1, 2011

Retired:

Revised:

Approved by: WAYNE J. RILEY, M.D., MPH, MBA, PRESIDENT AND CEO

Subject: Human Resources - EEO/AA Statements for Printed Documents

PURPOSE: The purpose is to clearly state Meharry Medical College's policy on affirmative action statements for published documents or printed materials of the College. In addition, the policy shall specify the affirmative action statements that shall be printed on specific documents.

POLICY: Printed materials and/or published documents of Meharry shall contain the statement "An Equal Employee Opportunity/Affirmative Action Employer" or other appropriate affirmative action statements.

Job announcements disseminated from Human Resources must contain the following statement;

Meharry Medical College complies with Title IX and is an affirmative action employer. Candidates will be considered for employment without discrimination for any non-merit reason such as race, color, national origin, sex, religion, age, handicap, or veteran status.

Handbooks, Policy Manuals and other related internal documents must contain the following statement;

Meharry Medical College is an EEO/AA employer and does not discriminate on the basis of sex, age, race, religion, color, national origin, or handicapped conditions in its admissions, employment, and education programs or activities.

Contracts/Agreements with Vendors must contain the following statement;

The parties agree to comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Executive Order 11246, and the related regulations of each. Each party assures that it will not discriminate against any individual including, but not limited to, employees or applicants for employment and/or students because of race, color, national origin, sex, religion, age, handicap or veteran status.